



**BOARD AND COMMISSION TRANSITION TASKFORCE
MINUTES**

**REGULAR MEETING
Wednesday, February 19, 2014**

The Board and Commission Transition Taskforce convened in a regular meeting on Wednesday, February 19, 2014 at Austin City Hall, Room 1027, 301 West 2nd Street, Austin, Texas.

Chair Victor Martinez called the Taskforce Meeting to order at 4:02 p.m.

Taskforce Members in Attendance:

**Scott Daigle
Babette Ellis
Dale Gray
Jeff Jack
Norman Kieke
Peggy Maceo**

**Victor Martinez (Chair)
Angela-Jo Touza-Medina
Mary Gay Maxwell
Lorie Cervenak-Renteria
Gabriel Rojas
Olga Wise**

Staff in Attendance: Jannette Goodall, City Clerk, Myrna Rios, Assistant City Clerk, John Steiner, Law Department.

1. CITIZEN COMMUNICATION: GENERAL
There were no citizens signed up to speak.

2. APPROVAL OF MINUTES

The minutes of the February 10, 2014 and February 12, 2014 Boards and Commissions Transition Taskforce meeting were approved on member Angela-Jo Touza-Medina’s motion, member Norman Kieke’s second on a 7-1 vote, Peggy Maceo abstain. Members Scott Daigle and Gabriel Rojas were off the dais and members Dave Anderson, Bernie Bernfeld and Dave Sullivan were absent.

3. STAFF UPDATES AND POSSIBLE DISCUSSION

a. Update on Board and Commission research by OCC staff

1. Benchmark of peer cities

Staff presented on benchmark information of peer cities. Member Jeff Jack requested staff benchmark El Paso, Lubbock, Abilene and Portland and if city boards are volunteer or paid. Member Babette Ellis asked if there are age restrictions for board members, what is the training process for boards and if training modules are used. Staff is to update taskforce members by email.

Taskforce members requested that staff schedule a presentation on the Imagine Austin Comprehensive Plan, specifically how city management is restructuring to the 8 step plan priority block program.

4. DISCUSSION AND POSSIBLE ACTION ON TRANSITION PLAN

- a. Design work-plan for remaining task force meetings**
- b. Potential committees**
- c. Questionnaire to City of Austin Boards & Commissions Chairs/Vice Chairs**
- d. Imagine Austin Comprehensive Plan: Priority Programs**
- e. Discuss mayoral appointment**

Discussion occurred on the design work-plan for remaining taskforce meetings, potential committees, questionnaire to City of Austin Boards & Commissions Chairs/Vice Chairs, Imagine Austin Comprehensive Plan: Priority Programs and to Discuss mayoral appointment.

The taskforce approved without objection to form four workgroups, the 1. Chair/V. Chair questionnaire response team that consists of members Olga Wise, Angela-Jo Touza-Medina, and Norman Kieke; 2. Transition work group that consists of members Mary Gay Maxwell and Dale Gray, 3. ZAP/PC work group that consists of members Dave Anderson, Jeff Jack, Gabriel Rojas, and Dave Sullivan, 4. Future agenda item list work group that consists of Victor Martinez and Angela-Jo Touza-Medina.

5. DISCUSSION AND POSSIBLE ELECTION OF VICE CHAIR

The motion to appoint Taskforce Member Angela-Jo Touza-Medina as Vice Chair was approved on Taskforce Member Mary Gay Maxwell's motion, Taskforce Member Norman Kieke's second on a 11-0 vote, member Peggy Maceo off the dais and members Dave Anderson, Bernie Bernfeld and Dave Sullivan absent.

6. FUTURE MEETING DATES

There was no discussion on future meeting dates.

7. FUTURE AGENDA ITEMS

Taskforce members requested the following item on the February 26, 2014 Taskforce agenda; Discussion and possible action on the 10-1 transition plan from the Chair/Vice Chair questionnaire response work group, Transition Plan work group, ZAP/PC work group, and the Future agenda item list work group.

ADJOURN

Chair Victor Martinez adjourned the meeting at 5:21 p.m. without objection.